

**INDIANA ARTS COMMISSION  
EXECUTIVE COMMITTEE  
INDIANAPOLIS, IN  
MARCH 17, 2005  
MEETING MINUTES**

**Jim Bodenmiller, Chair**

**Committee members present:** Jim Bodenmiller, Joan David, Bill Hopper, Lee Marks, Ron Stratten

**Staff present:** Dorothy L. Ilgen, Executive Director

**Guests present:** Steve Tuchman, Commissioner

1. Welcome

Chairman Jim Bodenmiller called the meeting to order. He welcomed Commissioner Steve Tuchman, who attended the meeting as a guest.

2. Approval of the Consent Agenda

Mr. Hopper moved, seconded by Mr. Stratten, to approve the consent agenda. Motion passed.

3. Commission Nominating Process

Mr. Bodenmiller reported that he had asked Mr. Hopper and Commissioner Jean Mirro to form an ad hoc Nominating Committee. He added that he would also join this committee.

There was lengthy discussion about Commissioner attendance and commitment. The Committee members expressed their desire to involve more recent appointees to the Commission in leadership roles, including committee chairman.

4. E-Grants Update

Ms. Ilgen provided an update on the current status of the IAC's electronic grant process. She noted that with the sudden and early departure of the IT/Grants manager on disability, a problem arose in the full development of e-grants for all programs but the Individual Arts Project grants. She noted that e-Tapestry staff have not been able to provide assistance to Holly Hospel, the IAC's e-grants consultant, whose services were retained to assist the IT/Grants prior to and through her leave of absence.

She noted that the IAC has taken a highly intuitive software developed for donors and modified it to meet our needs. However, some much-needed features are not available. She reported that the IAC staff and consultant would begin an analysis of the IAC's electronic grant needs, form a user

team, and identify other examples of successful e-grant implementation before moving ahead with the current or other vendor.

5. Executive Session

Mr. Bodenmiller reminded the Committee members that the Commission would meet in executive session to conduct the annual performance review of the Executive Director.

6. Old Business

- a. IAC Office Space – Ms. Ilgen reported that she had enlisted the help of the Governor's Office staff to assist in solving the \$50,000 budget shortfall for rent for IAC's current office space. She noted that if the IAC could not get additional funds, the staff would develop other options for funding the rent.
- b. Staff Update – Ms. Ilgen reported that she has been working with State Personnel staff to look at staff restructuring and possible position upgrades. She added that she would be filling the long-vacant administrative assistant position this spring.

7. New Business

There was no New Business.

8. Adjourn

9. Mr. Stratten moved, seconded by Mr. Hopper, to adjourn the meeting. Motion passed.